

Proposal Summary
Meeting Date: 6/7/2016

Center for Independence through Conductive Education
Request # 115155

Project Title:	Teaching Together Chicago Prototype
Duration:	24 months
Request Date:	4/1/2016
Request Amount:	\$200,000
Recommended Amount:	\$200,000
Program Area:	Human Services\Jobs program
Population Served:	Developmentally Disabled
Type of Support:	Program Support
Grantee Location:	Countryside, IL
Primary Contact:	Ms. Patricia C. Herbst

Project Abstract

This request is to support the efforts of three agencies: Center for Independence through Conductive Education, Helping Hand Center, El Valor, and other partners to develop a prototype for the Teaching Together program in Chicago. Through this collaboration, the agencies and partners will create a program to train and prepare individuals with developmental disabilities (w/DD) to work as teacher's aides in the school classroom.

Organizational Background

Annual Revenue Sources (Center for Independence)

Grants	12%	Government	10%	Earned Income	1%
Fees	42%	Private Support	33%	Other	2%

Finances (Center for Independence)

	Budget	Actual	Actual
	06/30/2016	06/30/2015	06/30/2014
Revenues	\$1,343,125	\$ 1,355,636	\$ 1,224,527
Expenses	1,343,125	1,234,314	1,262,392
Surplus (Deficit)		121,322	24,465
Net Assets	\$1,408,179	\$ 1,408,179	\$ 1,286,857

The Center of Independence provides conductive education to approximately 175 children and young adults with physical disabilities at three different locations in the Chicagoland area: Countryside (main site); Lake Zurich (space donated by St. Francis de Sales Church); Chicago Pilsen area (space donated

by El Valor). Since 1998, the Center has provided serves to over 500 children and young adults regardless of income or insurance limitations.

As children in the conductive education program grew older, went to college and graduated, the Center began to assist teens and young adults, who have physical disabilities with career choices. The Center added vocational training, which focuses on improving workplace access and function, and includes job and interest exploration, development of soft-skills, experiential learning opportunities, and assistance with transitioning into higher education and/or employment.

Program Description

Teaching Together Chicago is a collaboration of three agencies that serve individuals w/DD and Catholic schools in the Chicago land area. The three agencies will modify a training program for individuals w/DD, which was originally created by Teaching Together in Washington, DC.

The three agencies leading development of the prototype are: the Center for Independence, Helping Hand Center and El Valor. They will be sharing staff, contributing resources, and sharing responsibilities to create a prototype for the program.

Center for Independence and Helping Hand Center will identify potential school partners, market the program to other agencies, identify intern candidates and explore fundraising opportunities. Helping Hand Center will be responsible for supervision of the Community Outreach Specialist – a key link to program implementation.

El Valor will identify potential candidates, train individuals, and place interns in Head Start classrooms, which they operate. El Valor serves over 2,000 children in the Head Start program annually. The Outreach Specialist will work with El Valor to market the program in their local community, and help identify potential Chicago school partners for employment.

The agencies will collaborate with the Teaching Together Washington, DC program and replicate elements of training and internship placement. The Teaching Together program was developed by a school teacher who taught an individual w/DD to work as an aide in her classroom. Teaching Together has grown, and thus far, has placed six individuals with special needs in aide/internship positions at Catholic schools and plans to place two more by September 2016.

Teaching Together Washington, DC has agreed to serve as a mentor to the Teaching Together Chicago collaboration and share “How To” guides for including adults w/DD in the classroom, sample letters to families, and training materials for teachers and interns. In addition, Teaching Together DC has offered \$10,000 to support stipends for interns placed in Chicago area Catholic schools over the next two years.

Through the Teaching Together Chicago program, each agency will select appropriate individuals to be trained and placed as interns. The initial training will be followed by on-the-job training, which takes place within the actual classroom and provides direct experience in the work setting. Agency staff will support and coach the interns at the training sites, and work with teachers to make sure internships are successful. For this prototype, three Catholic schools have been identified as potential internship sites during the first year of the project; others will be identified for the second year. Three schools have committed to internship positions to commence in September, 2016:

- Nazareth Academy High School, LaGrange Park
- St. John of the Cross School K-8, Western Springs
- St. Cletus School K-8, Countryside

Throughout this project, all three agencies will work with the Community Outreach Specialist, who will be instrumental to program implementation and coordination. The Specialist will be responsible for Customized Employment and provide job coaching, skill training, job placement, and long term job retention services, which are required to achieve successful employment outcomes. In addition, the Specialist will develop relationships leading to additional Catholic school partners to expand internship opportunities for all three agencies.

Expected Outcome

Several outcomes will be achieved over the two year period:

- A prototype will be developed for training and placing individuals w/DD in internships leading to potential job placement in the school setting.
- Individuals will have gained skills to work in the classroom environment as a teacher's aide
- During year 1, three to four Catholic schools will offer internships positions and assume stipends for the following year.
- During year 2, eight Catholic schools will offer paid internships and assume stipends for the following year.
- Materials will be produced and used to promote the program to other agencies, Catholic schools, general public, and potential donors.
- One or two other agencies will be identified and begin program development in year 2.

Program Budget

The 2-year budget total is \$396,000. The request to the Foundation is \$200,000. (Separate budgets are attached for year 1 and year 2.)

Revenue includes:

- Three agencies partners - \$80,684 over 2 years
- Center for Independence - \$5,000 stipends for El Valor's Head Start Program, year 1
- Teaching Together Washington, DC - \$10,000 towards stipends over 2 years
- School partners - \$80,000 over 2 years
- Department of Rehab services - \$20,316, year 2

Expenses items include:

- Community Outreach Specialist FTE (\$80,000 salary and benefits, 40% of request)
- Helping Hand Program Development 15% FTE (\$25,000, 13% of request)
- Center Vocational Trainer 20% FTE (\$20,000, 10% of request)
- Center Program Development 10% FTE \$5,000, 2% if request)
- El Valor Employment Services (\$20,000, 10% of request)
- New Agency Program Development (\$10,000, 5% of request)
- Internship Stipends 8 @ \$5,000 ea. (\$25,000, 13% of request)

- Marketing materials – video, brochure (\$15,000 7.5% of request; \$12,500 year 1; \$2,500 year 2)

Prior Grants

The first grant made to the Center supported capital for the facility in Countryside. Subsequent grants supported expansion of conductive education programming at the main site and their two other sites (Lake Zurich, Chicago/Pilsen); specific programming components; and vocational training program.

Last Grant Date:	1/19/2016	Last Grant Amount:	\$11,000
Number of Prior Grants:	17	Total Amount Granted:	\$947,800

Recommendation

An outcome of the Disabilities Impact Plan is for individuals w/DD to have a variety of options for work that fulfills them. The Teaching Together program offers an opportunity for individuals to be exposed to working at a school site, and learn the skills to be a teacher's aide in classroom. For most of their lives, individuals w/DD have been in a classroom setting – a familiar environment, which could prove to be suitable for learning skills that fulfill their needs or aspirations.

While most agencies that serve individuals w/DD have focused vocational training on preparing individuals for retail, technical, landscaping jobs, etc., to our knowledge, none have trained people to work in the school classroom. The focus of the Teaching Together program is training for classroom aides, though initial conversations with Catholic schools has also opened the possibility for other jobs within the school setting, such as maintenance, library and office work.

We recommend funding the development of this prototype based on an innovative model to train individuals w/DD, which has the potential to be piloted by other agencies and schools, and become a sustainable program.

Center for Independence through Conductive Education

Teaching Together Chicago

28-Apr-16

Total Budget: \$396,000 (over 2 years)

Year 1 - July 2016 - June 2017

<u>Revenue</u>	<u>Funds Needed</u>	<u>Funds Requested</u>	<u>Funds Committed</u>
Coleman Foundation	\$102,500	\$102,500	
Teaching Together, Washington DC	\$5,000		\$5,000
Center for Independence (stipends)	\$5,000		\$5,000
Center for Independence	\$15,000		\$15,000
Helping Hand Center	\$18,000		\$18,000
El Valor	\$12,500		\$12,500
School Partners (Program Development)	\$20,000		\$20,000
Revenue Total	\$178,000	\$102,500	\$75,500

<u>Expense</u>	<u>Funds Needed</u>	<u>Coleman Funds</u>	<u>Other Sources</u>
Employment Services Supervisor - 12% FTE	\$5,000		\$5,000
Job Coach - 20% FTE	\$8,000		\$8,000
Community Outreach Specialist - FTE	\$40,000	\$40,000	
HHC Program Development - 15% FTE	\$20,000	\$15,000	\$5,000
Center Vocational Trainer - 20% FTE	\$15,000	\$10,000	\$5,000
Center Program Development- 10% FTE	\$15,000	\$5,000	\$10,000
El Valor Employment Services - 20% FTE	\$10,000	\$10,000	\$0
El Valor Program Development	\$12,500	\$0	\$12,500
Internship Stipends 4 @ \$5,000 ea. (2 Coleman, 1 Center, 1 Teaching Together)	\$20,000	\$10,000	\$10,000
New School Partners Program Development	\$20,000		\$20,000
Marketing & Promotion	\$12,500	\$12,500	\$0
Total	\$178,000	\$102,500	\$75,500

Year 2 - July 2017 - June 2018

<u>Revenue</u>	<u>Funds Needed</u>	<u>Funds Requested</u>	<u>Funds Committed</u>
Coleman Foundation	\$97,500	\$97,500	
Teaching Together, Washington DC	\$5,000		\$5,000
Center for Independence	\$20,000		\$20,000
Helping Hand Center	\$2,684		\$2,684
El Valor	\$12,500		\$12,500
School partners (8 @ \$5,000 each - development)	\$40,000		\$40,000
Schools partners (4 @ \$5,000 each - stipends)	\$20,000		\$20,000
Dept. of Rehabilitation Services	\$20,316		\$20,316
Revenue Total	\$218,000	\$97,500	\$120,500

<u>Expense</u>	<u>Funds Needed</u>	<u>Coleman Funds</u>	<u>Other Sources</u>
Employment Services Supervisor - 12% FTE	\$5,000		\$5,000
Job Coach - 20% FTE	\$8,000		\$8,000
Community Outreach Specialist - FTE	\$40,000	\$40,000	
HHC Program Development - 15% FTE	\$20,000	\$10,000	\$10,000
Center Vocational Trainer - 20% FTE	\$15,000	\$10,000	\$5,000
Center Program Development- 10% FTE	\$15,000		\$15,000
El Valor Employment Services - 20% FTE	\$10,000	\$10,000	\$0
El Valor Program Development	\$12,500		\$12,500
Internship Stipends (4 schools @5,000 each)	\$20,000		\$20,000
New School Partners Program Development (8 schools @ \$5,000 ea.)	\$40,000		\$40,000
Internship Stipends (4 new schools @ \$5,000 each)	\$20,000	\$15,000	\$5,000
New Agency Program Development	\$10,000	\$10,000	\$0
Marketing & Promotion	\$2,500	\$2,500	\$0
Total	\$218,000	\$97,500	\$120,500